Master Admissions Checklist

Keep track of all your applications by **1)** identifying your colleges, **2)** noting due dates and **3)** placing a checkmark in the appropriate section when something is completed.

			App		Letters of Recommendation												Test Scores			Interviews			Aid	Mid-Year Report			
					COUNSELOR			TEACHER #1			TEACHER #2			OTHERS													
Colleges	Early Deadline	Regular Deadline	Preliminary Application Sent	Early or Regular Application Sent	Secondary School Report Form	Give Letter of Rec Package	Thank You Note	Recommendation Form	Give Letter of Rec Package	Thank You Note	Recommendation Form	Give Letter of Rec Package	Thank You Note	Recommendation Form	Give Letter of Rec Package	Thank You Note	SAT/Subject Test ACT Scores Sent	AP Test Scores Sent	TRANSCRIPT SENT	Meet College Rep	Interview with College	Thank You Note	Financial Aid forms sent (FAFSA, PROFILE, school)	Give to High School Counselor	Make sure all materials received by colleges	**Final Report**	**ACCEPTANCE!**